

To,

The Chief Executive Officer/State Mission Director
State Rural Livelihood Mission,
All States / Union Territories

Subject: Advisory for Village Prosperity Resilience Plans (VPRP) training and roll out during FY 2026-27

Dear Madam/Sir,

As you are aware that during FY 2025-26, with facilitation support of SRLMs, SHGs and their federations have prepared Village Prosperity Resilience Plans (VPRP) in more than 1.2 lakh GPs and submitted in Gram Sabha to integrate into Gram Panchayat Development Plans (GPDP). To prepare GPDPs and VPRPs for next year and facilitate the effective integration of VPRP into GPDP and line department's annual action plans (AAPs), the Revised People's Plan Campaign (PPC) guidelines and Joint advisory shall be issued by Ministry of Panchayati Raj (MoPR) and Ministry of Rural Development (MoRD) at the earliest.

With regards to sensitisation to the SRLMs, the DoPRs officials and PRIs on GPDP and VPRP integration and importance of PRI CBO convergence, MoPR and MoRD shall plan to roll out orientations, ToT programmes and joint training of PRIs and CLF representatives this year.

To ensure timely preparation of VPRP and its integration with GPDP & AAP of line Departments, all are requested to prioritise the following steps for the VPRP roll-out FY 26-27. This includes steps to address the gaps and challenges observed during the field visits and feedback received from states. These steps will improve the quality of the VPRP planning and integration process.

- i. The States shall ensure the quality VPRP for all (4) four components is prepared before 15th September 2026, so that demands can be submitted in GPDP Gram Sabha promptly as per the VPRP rollout plan 2026 -2027 in **Annexure I**
- ii. The State shall initiate issuing state-specific advisories (VPRP advisory and joint advisory with DoPR) in consultation with other line departments through State-level Coordination Committee (SLCC) meetings considering the state specific timelines.
- iii. Based on the revised strategy for the 6 Crore Lakhpati Initiative and the detailed advisory on VPRP and livelihoods components, States shall refer to **Annexure II** while formulating livelihood plans.
- iv. The coordination committee meetings at the State, District, and Block levels need to be conducted as per **Annexure III** to strengthen collaboration among line departments at all levels and effectively realise VPRP demands. You are

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requested to facilitate the functioning of joint coordination committees during pre-planning, planning and post-planning phases at the state level with SIRD, DoPR & line departments and ensure SRLM & CLF representation in the district and block committees for effective integration of VPRP into GPDP and line departments AAP for enhancing the realisation of VPRP.

- v. The States shall ensure the inclusion of SHG/VO representatives in Gram Panchayat Planning Facilitation Team (GPPFT) / Ward level Planning Facilitation Team (WPFT) according to the PPC guidelines of FY 2026-2027 before the state's VPRP rollout. Therefore, the states must strengthen their partnership with DoPR in Quarter 1. And the overall rollout need to be implemented in alignment with the rollout strategy mentioned in **Annexure III**.
- vi. The state shall ensure the formation and functioning of the Gram Panchayat Coordination Committee (GPCC) in close coordination with the DoPR as per Guideline on PPC for FY 2026-2027 mentioned in **Annexure IV** and inclusion of SHG/VO representatives in the GPCC so that the proposed activities of SHG/VO may directly be discussed in the GPPFT/WPFT/GPCC meetings.
- vii. Ensure proper facilitation of preparatory activities such as Concept Seeding at CLF & VO level and PRI orientation in the field to ensure awareness among all stakeholders before the VPRP roll-out.
- viii. Ensure that plans are prepared for all four components of the VPRP (Entitlement, PGSRD, SDP, and Livelihood) across all the SHGs and VOs. After proper facilitation and detailed discussion with all SHG members, the CRPs can enter the demands (Entitlement, PGSRD, SDP and Livelihood) in the mobile application and support the SHGs in recording them in the SHG meeting minutes for effective monitoring.
- ix. Orientation and strengthening capacities of State Master State Resource Persons (SRPs) on the VPRP process i.e; (Entitlement, PGSRD, SDP, and Livelihood), Mobile and Web application, and post-VPRP strategies will be conducted from **15th June to 01st July 2026** through trainings as per the schedule attached at **Annexure V**.
- x. The trained master SRPs must facilitate VPRP-related training, orientation, and meetings. Separate trainers shall be developed to conduct training on Entitlement (Entitlement, PGSRD and SDP) and Livelihood Plans. The state-level master trainers will be trained directly by the NMMU and NRO team.
- xi. All States should establish State Helpdesk (SHD) before plan preparation. The SHD should be staffed with members from IBCB/SISD, LH and MIS verticals, as per **Annexure VI** to provide timely support to district and block nodal persons in resolving technical issues. States shall share the member list of the State help desk with NMMU in the google link on or before 12th June 2026.

https://docs.google.com/spreadsheets/d/11Mq4d3MabdZmUi_TETc3MmNu-6qKOXuyOmF_Ew1fLMI/edit?usp=sharing

- xii. The States need to ensure that the SHGs formed are mapped with the VOs in LoKOS and only in that case the CBO can be mapped with CRP IDs, and VPRP preparation can be undertaken in the mobile application. Else those SHG members are to be considered as non-SHG members for entering the demand plan in VPRP application.

- xiii. All States to ensure that all GPs/VCs/VAs shall complete the VPRP planning process by 15th September '26 for all four components for presentation and submission in the 1st GPDP Gram Sabha on 02nd October '26, as per the revised PPC guidelines for FY 2026-2027. GPs/VCs/VAs may be facilitated to pass a resolution in the Gram Sabha on the agreed demands of VPRP that can be incorporated into GPDP.
- xiv. States shall depute senior officials of SRLM to all blocks for ensuring the quality of training and VPRP planning and integration into GPDP process.
- xv. States are requested to translate and print the existing and new training materials shared by NMMU in the vernacular and incorporate any state specific points. Also, disseminate the same at all levels in a time bound manner.
- xvi. The expenditure of the entire VPRP roll out including training programmes and CRP cost may be booked under the SRLM approved Annual Action Plan (AAP) B.2.10 for the FY 2026-27.
- xvii. The printing cost of the consolidated VPRP booklet (2 copies) for GP/VC/VA level presentation and VO records may be contributed equally by all SHGs in the GP.
- xviii. Best practices can be documented and the best practices and case studies along with high resolution pictures should be shared with NMMU before 10th of every month on in the google drive link:

<https://drive.google.com/drive/folders/1QylFQpu1cLjTHgkJ-MW3O2ChC-wl9NS7?usp=sharing>

A detailed advisory on the VPRP roll out has been prepared and attached here for your reference and necessary action. You are requested to ensure the quality and on time completion of training along with the pre and post training activities as mentioned in the advisory.

Yours Faithfully,

Annexure I: Advisory on VPRP Training and Roll-Out

Annexure II: Advisory on Universalisation of Livelihoods and Planning for Lakhpati Didi

Annexure III: Constitution and Functioning of Joint Coordination Committees for VPRP and GPDP integration 2026-27

Annexure IV: VPRP Training Calendar 2026

Annexure V: VPRP Roll out plan strategy 2026-2027

Annexure VI: Constitution of State Help Desk (SHD)


22.06.2026
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SPMs - IBCB, SISD, MIS of all SRLMs

Advisory on VPRP Training and Roll Out for FY 2026-27**1. Background**

Under Deen Dayal Antodaya Yojana - National Rural Livelihoods Mission's (DAY-NRLM) PRI CBO convergence initiatives, SHGs and their federations may avail benefits of local economic development programmes led by the Gram Panchayats. As per the joint advisory issued by the Ministry of Rural Development (MoRD) and Ministry of Panchayati Raj (MoPR) in 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025 all DAY-NRLM SHGs and their federations have been mandated to prepare a Village Prosperity Resilience Plan (VPRP) formerly known as Village Poverty Reduction plan and present and submit it in the Gram Sabha for integration into Gram Panchayat Development Plan (GPDP).

This is a more inclusive, participatory and comprehensive village prosperity resilience plan consisting of Entitlements, Livelihoods, Public goods, services and resource development and Social development plans. All these four components contain elements under the 29 subjects of XIth schedule and hence it contributes towards the holistic development of the village. Centrally sponsored schemes and State sponsored schemes for social development, social security and livelihoods are also included in the VPRP.

Thus, VPRP serves as a platform to ensure community participation in the preparation of GPDP as it was envisaged and mentioned in the GPDP guidelines (*People's Plan Campaign for Gram Panchayat Development Plan 2026-27*) issued by MoPR. VPRP also helps the Local Governments in creating active People's Plan Campaigns (PPC) throughout the country. This initiative also focuses on promoting the organisational capabilities of the SHGs and their federations and turning them into a 'critical mass' for local change and transformation. As part of livelihood anchoring, CLF will also support the implementation of livelihood plans by providing credit, inputs, training and other support services to the members.

In the FY 2025-26, DAY-NRLM has conducted the Training of Trainers (ToT) for Master Trainers, further trained District & block nodal personnel, who further conducted training for VPRP CRPs, CLFs and VOs in cascading manner. As a result, VOs and SHGs have prepared VPRPs by using the mobile application which includes household level Livelihood plans and presented them in the GPDP Gram Sabha for incorporation.

Also, as the first step of digital integration with MoPR's e-GS portal, the VPRP activities were mapped with SDG themes and made visible for GPs to select while entering the approved GPDP in e-gram swaraj portal. This will be further strengthened this year to reflect the beneficiary demands and community level demands. To address gaps observed last year, DAY-NRLM has initiated revision of VPRP mobile applications.

As you are aware, the vision of developing 2 crore SHG women as "lakhpati" i.e. ensuring an annual household income of INR one lakh for the SHG members under DAY - NRLM. One of the key strategies for achieving this goal is through augmenting livelihoods of SHG members through universalization and diversification of livelihoods, which are the key components of the Lakhpati Mahila Initiative of MoRD. Most SRLMs initiated the preparation of Livelihood Plans for SHG HHs and their consolidation, ranking and submission at SHG, VO and GP levels using the VPRP Livelihood Application. This was a crucial step for the mission in universalising the livelihood interventions across the blocks and facilitating the Lakhpati Mahila Initiative. This needs to be continued to strengthen the mission efforts in this direction.

2. VPRP Roll Out Strategy

All intensive blocks and Gram Panchayats/Village Council/Village Authority (GPs/VCs/VAs) under the DAY-NRLM are targeted for this year's VPRP-GPDP integration exercise. The States/UT have not initiated VPRP preparation in all Intensive blocks in previous FY, need to cover all Blocks and GPs in the upcoming GPDP exercise in the current year. The States/UTs need to ensure that the SHGs, VOs and CLFs formed are mapped in LokOS. The process of cadre onboarding and mapping will be shared with States/UTs after joint consultation with LokOS and technical agency teams.

SRLMs are advised to conduct the Training programmes for SRLM mission staff at state, district and block level resource persons, VPRP CRPs, CLFs and VOs on the latest modules of VPRP preparation including usage of mobile application and web portal with the support of Master State Resource Person (MSRPs). The training strategy and action points for the (4) four VPRP components i.e; Entitlement, Public Goods Services and Resource Development Plan (PGSRD), Social Development Plan (SDP) and Livelihood Plan is detailed out below:

2.1 Training Strategy and action points

Entitlement, PGSRD, SDP, Livelihood Component

1. Refresher training for resource persons, cadres and CBO members with the support of the Master SRPs identified by the state from among the pool of state resource persons and mission staff from SRLM, the training shall focus on revisiting the module, clarifying doubt related to the content, process involved in the rollout and orientation on the post-VPRP strategies.
2. If the existing SRP is not available, the State should take responsibility for developing a new SRP with the support of Master SRPs available in the State pool. For developing the SRPs, the state shall with the support of existing MSRPs should conduct 5days training at state level.
3. These state-level master SRPs shall train district and block nodal persons i.e., the SRPs to re-emphasise the process and ensure proper facilitation.
4. States shall prepare the state-specific rollout plan for FY 2026-2027, and communicate the same with the NMMU team within the prescribed timeline shared.
5. Once the nodal at the district and block levels receives refresher training, the Block Mission Management Unit (BMMU) team needs to plan and conduct CLF concept seeding using the CLF Concept seeding module. The concept seeding of both Entitlement (Entitlement, PGSRD, and SDP) and Livelihood needs to be conducted separately.
6. During the CLF concept seeding exercise, the CLF-Social Action Subcommittee (SAC) can review the progress of VPRP realisation from the previous FY 2025-2026 and based on the previous year roll-out experience new strategies can be adopted.
7. The CLF along with the BMMU need to conduct Block PRI orientation for elected representatives and PRI functionaries after receiving Concept Seeding. And the GP-wise PRI members orientation needs to be facilitated with the support of VO/PLF at the Gram Panchayat level.
8. The CRPs for Entitlement (Entitlement, PGSRD and SDP) and CRPs for Livelihood shall be trained on both program and mobile application in reference to the training modules developed and shared by the NMMU team.
9. Once the CRPs are trained, then the CRPs can be assigned the responsibility of facilitating VO concept seeding in the respective VOs allotted. The schedule of the

- VO concept seeding can be referred from the VO concept seeding calendar prepared during the calendar preparation exercise conducted during CLF concept seeding.
10. The VO concept seeding for Entitlement (Entitlement, PGSRD and SDP) and Livelihood should be conducted separately. During the VO concept seeding the dates for conducting both Entitlement and Livelihood SHG level plan preparation can be communicated to the cadres.
 11. In the field, SHG-level discussions on plan preparation, VO-level PGSRD resource mapping, and SDP preparation shall be initiated prior to the VPRP mobile application rollout.
 12. Gender Point persons shall be included wherever available, in the concept seeding training of VOs and for supporting VPRP CRP during the facilitation of SHG plan preparation. Similarly, VO and CLF-SAC shall be included while consolidation of VPRP plans at VO and GP level.
 13. Care shall be given for entry of VPRP demands in the mobile application by the VPRP CRPs. Demand entries in the mobile application are to be done only after facilitating SHG members and VO-EC and having detailed discussion on the VPRP plans. The same need to be recorded in the SHG and VO meeting minutes also.
 14. And the SHG members part of the Gram Panchayat Planning Facilitation Team (GPPFT)/ Ward Level Planning Facilitation Team (WLPFT) team need to be involved in the entire VPRP planning process.
 15. At the Gram Panchayat level, multiple plans are consolidated and therefore, formation of the Gram Panchayat Coordination Committee (GPCC) is important for discussing the village demand plan, integration of the priorities, and monitoring. Also, inclusion of SHG members in the GPCC must be ensured.

2.2 Training on latest version of VPRP mobile app:

1. States need to ensure that, the trained Master SRPs shall conduct training to district & block level resource persons and who will further train the VPRP CRPs for both Entitlement and Livelihood. The trained block mission staff will directly conduct CLF concept seeding.
2. BMMUs need to organize refresher training for the cadres to clarify their doubts after the initiation of SHG level Planning through the app.
3. BMMUs need to organize a meeting of cadres in the “network zone” area after the completion of GP level plan preparation to update the data in mobile application and download the final reports.
4. The plan entries need to be completed before the 2nd October GPDP Gram Sabha; hence, the BMMU teams need to plan to complete the VPRP through the mobile application 10-15 days before the 2nd October.

2.3 Activities and timelines

The VPRP roll-out strategy spans across all four quarters of the Financial Year for enhanced coordination of CBO institutions with the Local Self Governance Institutions (LSGIs) in local planning. The suggested timeline for VPRP roll-out is:

- a. **Quarter 1: Preparatory activities and capacity building**
- b. **Quarter 2: Plan preparation and entry in mobile application**
- c. **Quarter 3: Plan presentation and submission in Gram Sabha and integration of VPRP in GPDP and AAP of Line departments**
- d. **Quarter 4: Realisation of VPRP demands.**

A. Preparatory Activities to be taken up by SMMU-SRLM

1. States to conduct State Level Coordination Committee (SLCC) meetings before VPRP rollout to ensure: (a) Finalisation of state-specific VPRP advisory; (b) To establish and strengthen coordination with DoPR regarding Gram Sabha timelines, issuing state-specific joint advisory and facilitating and ensuring SHG/VO members' inclusion in the GPPFT committee; (c) To strengthen coordination with all line departments through SLCC for inclusion and the realisation of VPRP demands through GPDP and Line Departments Annual Action Plan (AAP); (d) The States must issue letters to the DoPR, SIRD and line departments for joint coordination committee meetings (**Annexure III**) at all levels.
2. States need to ensure the positioning of their state helpdesks according to the national advisory's **Annexure VI**.
3. To develop and capacitate the SRPs, the state with the support of the existing trained MSRPs shall schedule and conduct 5days SRP training on VPRP at the state level.
4. Issue instructions to include Gender Point persons for the concept seeding training of VOs and supporting CRP during facilitation of SHG plan preparation.
5. Arranging the training for entitlements, PGSRD, SDP and Livelihood components in a physical mode at the block/GP level.
6. Resharing of updated resource materials and ensuring the use of video tutorials till the last mile.
7. The SHG, VO and CLF mapped till previous FY, only available for mapping in the VPRP web portal for the current FY plan preparation process. Hence the State should ensure the mapping of CBOs from previous FY are completed before VPRP rollout.
8. States need to issue or update state level circular/guidelines to districts and blocks in Quarter 1 of every FY on the identification of CRP/facilitator @ 2 per VO, their payment norms and provision of interest-free loans by SHGs for purchase of mobiles as per specifications.
9. Payment of resource fee, travel, internet, data usage and other expenses of CRPs may be fixed or revised suitably as per the state norms for community cadres and the same may be communicated to districts and blocks.
10. The VPRP roll out expenditure booking heads to be communicated to districts and blocks.
11. The State nodal person should ensure identification and finalisation of the nodal persons at the District and block level from IBCB/SISD and LH verticals are completed before preparing the training calendar.
12. The State nodal person should ensure the Quarter-wise VPRP activities are completed as per the given timelines. To monitor this, the State shall organise regular follow-up meetings at all stages of the rollout.

B. Preparatory Activities to be taken up by DMMU&BMMU-SRLM

1. Identify suitable CRPs/ facilitators for rolling out of 4 VPRP components. Preference may be given to the CRPs trained and deployed last year.
2. State needs to ensure that CRPs shall have android mobiles/tablets with the following specifications: (a) Operating System: Android Version 8 (Oreo) and above; (b) RAM: 4GB and above; (c) Physical memory (free space): minimum 4GB and above; (d) Mobile screen size or resolution: 5" and above; (e) Tablet screen size or resolution: 7" and above; (f) CRP to have good net connectivity (preferably minimum of 1 GB/day net pack).

3. If CRPs do not have mobiles, they may be encouraged to purchase the mobile immediately either on their own or by taking a loan from their SHGs. SHGs may consider giving these loans as interest-free loans. Ownership of this device lies with the CRP.
4. Each CRP will be onboarded through aadhar authentication (Meri Pehchaan).
5. This year, the CRPs who are already onboarded through Meri Pehchaan as other cadres in LoKOS, the VPRP Entitlement / Livelihood sub-role under SISD cadre component needs to be added to reflect the existing mapping of CBOs under VPRP role. However, for new cadres to be onboarded, the provision for manual mapping of SHG, VO and GP roles in VPRP web application will be provided. And the passwords can be resetted by users directly from their respective mobiles.
6. In the case of onboarding existing cadres through aadhar authentication, the district/block nodals have to save the existing mapping with user IDs through revamped VPRP mapping screen.
7. BMMU should prepare timelines for conducting block PRI orientation and CLF concept seeding after consulting with CLF.
8. The DMMU and BMMU team should ensure inclusion of CLF members in the Coordination Committee as per the Coordination Committee guidelines.
9. DMMU and BMMU team members to ensure discussion on the VPRP demands during plan preparation.
10. DMMU and BMMU can focus on the strategies to strengthen the presentation skills of CBO members and Cadres during Gram Sabha and Coordination Committee meetings.
11. DMMU and BMMU need to coordinate with DoPR at District and block level for Gram Sabha timelines.
12. DMMU and BMMU need to discuss the resource envelope available for integrating VPRP into the departments' annual action plans in the DLCC and BLCC meetings.
13. DMMU and BMMU should ensure inclusion of SHG/VO members in the functional committees (GPPFT/WPFT) prior to GPDP gram sabha.
14. DMMU and BMMU should ensure the inclusion of SHG/VO members in the GPCC

C. Preparatory Activities to be taken up by CBO

1. The SAC at both CLFs and VOs should review the progress of VPRP realisation from the previous FY 2025-2026 prior to the VPRP rollout of the new FY 2026.
2. The CLFs should prepare the VO concept seeding calendar during the CLF concept seeding exercise and the same information should be communicated with the VPRP CRPs for conducting VO concept seeding.
3. The VOs should ensure that the SHG-wise timelines for Entitlement (Entitlement, PGSRD and SDP) and Livelihood plan preparation are prepared during VO concept seeding and the same is communicated to the respective SHGs and cadres. The VO should also track timely preparation of plans.
4. Resource mapping of PGSRD and SDP preparation activities needs to be planned and conducted at the VO level after the completion of SHG-level plans.
5. The CLFs and VOs should review the progress of the preparatory activities during their regular meetings, and the progress should be minuted in the SAC register at the CLF and VO levels.
6. The CLF-SAC should support VO-SAC members in conducting consultative meetings with elected representatives before initiating VPRP plan preparation in the field.

D. Responsibilities of Stakeholders during Plan Preparation Phase

a. Responsibility of SMMU

1. The State team should ensure that the State helpdesk (SHD) is capacitated on the technical aspects to support the district and block teams to address technical issues flagged by cadres.
2. The SHD should train the MIS team at district and block level for raising tickets in the LokOS ticketing system and the SHD should review the tickets on a daily basis and raise the tickets to the National team which requires technical team intervention in resolving the issues.
3. The State should monitor the progress of plan preparation through review meetings to ensure the VPRP is prepared and completed across all intervention GPs/VCs/VAs by the end of Quarter 2.
4. The State should conduct the SLCC meeting at the state level as per the Coordination Committee guidelines with all departments to understand the resource envelope.

b. Responsibilities of DMMU and BMMU

1. The District and Blocks teams should ensure the MIS team at block levels are capacitated to support the field team in addressing the technical issues and timely creation of VPRP related tickets in the LoKOS ticketing system.
2. The District and Block teams should monitor the progress of Plan preparation as per the calendar prepared for CLF, VO and SHG plan preparation.
3. The Block team should ensure VO level PGSRD resource mapping and SDP preparation to be completed at VO/PLF level prior to VPRP application rollout.
4. The District and Block teams should ensure inclusion of SHG members in GPPFT/WPFT through regular coordination with DoPR at both levels so that the proposed activities of SHG/VO may directly be discussed in the GPPFT/WPFT Committee meetings for suitable integration.
5. The Block teams may organise block level refresher training for the cadres to clarify their doubts after initiating SHG-level Planning through the app.
6. In case manual formats are to be used in certain areas, the CRPs may be assigned the task of updating the plan later into the mobile application.
7. BMMUs need to organize a meeting of cadres in a "no network zone" area after the completion of GP level plan preparation to update the data in app and download the final reports.
8. The District and Block teams should review the quality of the plans prepared with the help of VPRP web portal and provide necessary handholding support to the CBO members in preparing quality VPRP.
9. The Block teams should monitor the quality of CRPs facilitation and mobile application entry by reviewing their progress as per the timelines committed by them.

c. Responsibilities of CBO

1. The CLFs should conduct overall monitoring of plan preparation as per the VO and SHG calendar timelines and provide necessary support to CRPs for capturing the demands prepared at SHG and VO level in a timely manner.
2. The SACs at CLF and VO level should ensure that the VPRP is prepared and completed at GP level before 02nd October GPDP Gram Sabha.
3. The SACs at CLF & VO level and SHG leaders should ensure that the prepared plans are recorded in the CBO register.
4. The VO should invite elected representatives and community members while preparing PGSRD resource mapping.

E. Responsibilities of Stakeholders during Plan Presentation

a. Responsibilities of SMMU

1. The State nodal should monitor district/block teams on the plan preparation and submission of VPRP in GPDP gram sabha as per the communicated Gram Sabha timelines.
2. The State shall instruct the district teams to ensure participation of cluster/block team members in the Gram Sabha's to provide necessary support to the CBO members.
3. The States shall instruct the district teams to conduct special sessions for CBO members on consolidating department-wise demands from their VPRP plan and presentation skills to equip them to present in Gram Sabha and Coordination Committee meetings.
4. The State should ensure that all intervention GPs/VCs/VAs have prepared and submitted the VPRP.
5. The State shall instruct the district/block teams to ensure that CBOs record the Gram Sabha minutes in CBO register along with participation list for future reference.

b. Responsibilities of DMMU & BMMU

1. The district nodal should monitor the block teams on the plan preparation and submission of VPRP in the GPDP gram sabha as per the Gram Sabha timelines communicated.
2. The district and block teams should ensure that all intervention GPs/VCs/VAs have prepared and submitted the VPRP.
3. The district/block teams will conduct special sessions for CBO members on consolidating department-wise demands and presentation skills.
4. The district / block teams should nominate mission staff to attend gram sabha meetings to provide support to CBO members in submission and presentation of VPRP.
5. The district/block teams are to ensure that CBOs record the Gram Sabha minutes in the CBO register along with a participation list for future reference.
6. The district/block teams provide support to CBO in devising strategies for Gram Sabha mobilisation.

c. Responsibilities of CBO

1. The CLF and CLF-SAC members should support VO in conducting Gram Sabha Mobilisation drives
2. The CLF-SAC can support VO members and VO-SAC in consolidating department-wise demands and preparation of VPRP booklet for presentation and submission in Gram Sabha.
3. The VOs should instruct the SAC members to prepare two copies of the VPRP booklet. One copy to be submitted to panchayats and another copy needs to be kept in the VO office after receiving acknowledgement from PRI members during the Gram Sabha.
4. The VOs should ensure the participation of all SHG members of their respective GP/VC/VA in the GPDP gram sabha.
5. The VOs should ensure the Gram Sabha minutes and attendance are recorded in the VO-SAC register for future reference.

F. Responsibilities of Stakeholders Post Plan Submission

a. Responsibilities of SMMU

1. The State should monitor district/block teams on the plan preparation and submission of VPRP in GPDP gram sabha as per the Gram Sabha timelines communicated and the same has been updated in the VPRP web portal.
2. The State should monitor district/block teams on the progress update of Gram Sabha submission.

3. The State team should conduct a SLCC meeting with all the line departments at the state level to ensure the department-wise reports are submitted and key actions taken for effective integration of VPRP demands in GPDP and AAP of line departments.
4. The State should coordinate with DoPR to ensure technical integration of VPRP in e-Gram Swaraj portal across all intervention districts/blocks.
5. The State shall establish a tracking mechanism to review the progress of VPRP realisation through regular review meetings.
6. The State shall instruct the district/block teams to conduct convergence/enrollment camps as required.

b. Responsibilities of DMMU & BMMU

1. The district/block teams should monitor the progress of plan preparation and submission of VPRP in GPDP gram sabha as per the Gram Sabha timelines communicated.
2. The district/block teams should monitor progress updation of Gram Sabha submission.
3. The district/block teams should conduct DLCC/BLCC meetings with all the line departments to ensure the department-wise reports are submitted and key actions taken for effective integration of VPRP demands.
4. The district/block teams should coordinate with DoPR at their respective levels to ensure technical integration of VPRP in e-Gram Swaraj portal across all intervention GPs/VCs/VAs.
5. The district/block teams should implement the VPRP realisation tracking mechanism and provide handholding support to CLFs in tracking the progress.
6. The district/block team should provide support to CLF in organising convergence/enrolment camps at GP/Cluster level or district/block level as per the requirement.

c. Responsibilities of CBO

1. The CLF and CLF-SAC should use the VPRP realisation tracking mechanism to review the progress and to guide the VOs in tracking the same at VO level.
2. The CLFs should jointly organise the convergence/enrolment drives with the line departments and the progress of VPRP demand realisation through the camps need to be recorded in the CLF/VO register.
3. The CLF should support VO in conducting consultative meetings with field functionaries to enhance the realisation of VPRP demands.
4. The CLF members and SAC members should consolidate the department-wise demands for participating in Coordination committee meetings.
5. The CLFs can instruct VOs to coordinate with GP level PRI functionaries to follow-up on VPRP integration in e-Gram Swaraj portal.

Annexure II

Advisory on Universalization of Livelihoods and Planning for Lakhpati Didi

I. Context:

In the last decade there has been a major shift and transformation in livelihoods intervention strategy under DAY- NRLM, both in quantity and qualitative terms. The diversity in State contexts mandated addition of many livelihood activities which were logical extensions of the intent to make a significant dent in poorer households' livelihood basket. India with 15 Agro Climatic Zones, 20 Agro Ecological Regions and 60 Agro Ecological SubRegions poses a huge challenge in designing intervention protocols

suitable to such wide diversity and challenge in terms of shifting from 'one size fits all' approach.

DAY-NRLM being a livelihoods program is focused more on income generation and livelihood security of the poor women. The emphasis is on supporting multiple livelihoods to ensure sustainable annual income of Rs.1 lakh and to overcome the vulnerabilities thus building the climate change resilience. NRLM is a household centric approach and supports households through promotion of natural farming, livestock, NTFP based activities, non-farm livelihoods integrated at the household level where each household is having more than one source of income strengthened.

DAY - NRLM has initiated multitude of interventions across farm and non-farm sector such as Mahila Kisan SashaktikaranPariyojana (MKSP), National Rural Economic Transformation Project (NRETP), Value Chain Development Projects, Livestock Cluster Promotion, sub sector interventions, sustainable NTFP Interventions, Integrated Farming Cluster (IFC), Organic Farming, Start-up Villages Entrepreneurship Programme (SVEP), Aajeevika Grameen Express Yojana (AGEY), Enterprise Promotion, One Stop Facility (OSF) among others have been taken up.

II. Key Drivers for Universalising Livelihoods and Creating Lakhpati Mahilas:

The combined efforts of the Govt of India and State Governments in implementation of above interventions have resulted in better economic outcomes at household level. While the progress in terms of HHs coverage under different livelihood interventions seems promising, there is a long way to go in terms of universal coverage and enabling sustainable income at HH level. **SHG Households are encouraged to take up 2-3 diversified activities** including Agriculture, Horticulture, Livestock, NTFP, small enterprises etc. Necessary support in the value chain (pre-production-post production) is provided to increase productivity, better management, higher price realization, improved market access etc. Following are the key drivers for universalising livelihoods.

III. Livelihood Planning Process:

Livelihood Planning is the first step to saturate all the Households Mobilised into SHGs. The planning may happen at three levels, i.e; at Household level, Village Organisation Level and also at Cluster Federation / GP Level. At all these levels, information will be captured to identify the livelihood opportunities, investment requirements and convergence opportunities. Planning process should lead to identifying appropriate clusters viz Sub-sector clusters, Livestock clusters, Integrated Farming Clusters, Enterprise clusters, Enterprise promotion etc. SRLM may use this data for preparation of Annual Action Plan (AAP) or Value Chain Development proposals. Further this planning process also helps to identify the needs of the household like Assets, capital, capacity building and access to market.

Planning at Household level is to capture livelihood choices, demand for capacity building, finances, assets and market linkages. Main objective of the planning is to identify the appropriate livelihood choices at Household Level to generate decent income and to create sustainable livelihoods. Planning process should enable Household to identify multiple livelihood opportunities to ensure sustainable and regular income flows. This survey will enable identification of Livelihood opportunities and support needed by women for a diversified livelihood opportunities and value chain development.

Planning at Village Organisation (VO) and Cluster Federation Level (CLF) / Gram Panchayat Level (GP) is to consolidate the data captured at Household level and to capture the demand for convergence and to identify the source of financial requirements

arising from both Household level & Community level planning as a result of VPRP. Planning outputs at the Gram Panchayat level will be integrated into the Gram Panchayat Development Plan (GPDP) for leveraging convergence from other departments.

IV. Tools for Livelihood Planning:

A. Mobile application:

Individual/ Group livelihood Activity plans, will be prepared by the SHG member HHs and consolidated at Village Organizations (VOs) using the mobile application (VPRP - LH App). The mobile application for Livelihood Plan preparation (VPRP - LH App) was introduced last year and used across States for preparing Livelihood Plans of SHG member HHs. This year also, Livelihood Plans of all SHG member HHs will be prepared by using this VPRP mobile application which is available on Google Play Store. The States may also use the physical template.

This year, the provision of generating various level reports based on the LH plans prepared is being undertaken. These reports will be available through a web application for download.

Expected Output:

The livelihood activities identified by SHG member HHs can be used for preparing plans for specific interventions under DAY - NRLM. Some of the interventions are mentioned below for reference:

1. **Annual Action Plan (AAP):** The livelihood activities identified by SHG members can be collated sector wise and used as a basis for setting the targets for Annual Action Plan (AAP) prepared by CLFs and SRLMs.
2. **Identification of IFC Clusters:** SRLMs can identify the activities which are in high demand by SHG members and plan for IFC Cluster interventions accordingly.
3. **Promotion of PGs/ PEs:** Planning data can be used for formation of Producer Groups, Producer Enterprises and Farmer Producer Organisations. In the villages where PG/PE/FPO are already promoted can mobilise membership. Further data captured at Household level can be used for business planning of the livelihood organisations.
4. **Identification of Sub Sector interventions:** The LH activities demanded by SHG members and information on existing livelihood activities of SHG members can form the basis for planning sub sector interventions through a cluster- based approach.
5. **Lakhpati Didi handholding support:** The Lakhpati Didi's identified by the States can be provided specific inputs and support as per the livelihood activities demanded by them. This information can be collated from the reports generated through the mobile application. The physical formats for Livelihood Planning would also be used as reference for providing specific inputs and support to Lakhpati Didi's
6. **Capitalization and Bank Linkage Support:** SHG members who request the demand for credit support can be identified and provided necessary support.
7. **Departmental Convergence:** Demand for assets, capital, inputs, supply, mechanisation, infrastructure development, development of resources (like land, water and forest etc), processing, support in marketing products and capacity building requirements can be met from the schemes of other departments.

Constitution and functioning of Joint Coordination Committees for VPRP and GPDP Integration 2026-27

As part of People's Plan Campaign scheduled by MoPR during 2nd October to 31st December every year for preparing Gram Panchayat Development Plan, the women Self-help groups and their federations promoted under DAY-NRLM have been mandated to prepare a comprehensive and inclusive Village Prosperity Resilience Plan (VPRP) in a participative manner with an objective of providing inputs to GPDP. The SHG network has used a simple mobile based digital application developed by DAY-NRLM, MoRD to prepare the consolidated GP level plans. These plans are printed and presented by SHG federations in the scheduled GPDP Gram Sabhas for discussion and incorporation into the GPDP plans of gram panchayats for implementation in the subsequent financial year.

In order to achieve integration of demands placed under Village Prosperity Resilience Plan (VPRP) into GPDP and effective coordination among key stakeholders, joint coordination committees need to be formed at the State, District and Block levels. The committees need to ensure effective preparation of VPRP, its presentation in Gram Sabhas in presence of line departments, integration of VPRP into GPDP and monitoring the implementation of approved plans. The objectives, composition, roles, and responsibilities of the coordination committee are suggested below:

1. State level coordination committee (SLCC)

Objectives:

1. To facilitate better coordination among DoPR, SIRD, SRLM and line departments with respect to preparation, integration of VPRP into the GPDP and AAP of Line departments and monitoring the implementation of plans,
2. To facilitate convergence with GPs and concerned line departments,
3. To ensure access of rights and entitlements by all eligible community members,
4. To ensure promotion of livelihoods,
5. To facilitate implementation of Social development plans of VOs on the identified issues and improve public goods, services and resource development at the village level.

Composition:

Headed by Additional Chief Secretary/Principal Secretary-Rural Development & Panchayati Raj, the Committee shall comprise of the following member:

1. State level officials/representatives from concerned line departments such as MGNREGS, Agriculture, Animal Husbandry, Fisheries, Sericulture, Tribal welfare, Women and Child Development, Health and Family Welfare, Education, PHED/Water and Sanitation, Social Welfare, MSME, MoFPE etc.
2. Senior official representatives from DoPR and SIRD
3. CEO/SMD SRLM and State Nodal person from SRLM- Member Secretary

Roles and Responsibilities:

1. Inclusion of VPRP in the GPDP guidelines/circulars issued by DoPR of the State
2. Discussion with SIRDs to roll out training to PRIs on GPDP preparation, sensitisation on VPRP and its integration to GPDP
3. Coordinate and track VPRP preparation and integration into GPDP
4. Ensure active participation of line departments' representatives during Gram Sabha meetings
5. Regular review for tracking the progress of implementation of approved plans by concerned line departments and addressing the issues
6. Taking constant feedback from the field with regard to response of GP towards the VPRP plans and try addressing the issues therein.
7. Ensure formation and functioning of district/block level joint coordination committee

Frequency of meetings of the committee: Monthly during the People's Plan Campaign and bi-monthly thereafter.

Meeting Agenda and activities:

The committee shall work to fulfill the following agenda during, before and after the People's Plan campaign tenure:

Duration: August-September

1. Nomination of Nodal Persons from DoPR and Line departments for VPRP]
2. Notify and share the mandate and scope of the district/block joint committees
3. Issue joint advisories/circulars/GOs on GPDP and VPRP preparation, integration and implementation of approved plans
4. Ensure nomination of SHG federation representatives in GPPFT/WPFT and Standing Committee (if applicable as per state guidelines) at GP/VC/VA level
5. Aligning the GPDP gram sabha dates in accordance with the VPRP presentation dates
6. Ensuring timely information sharing on Gram Sabha dates to CBOs
7. Coordinate with Line departments to ensure their active participation in Gram Sabhas
8. Review of last year approved/integrated plans under GPDP

October-December

1. Review progress of VPRP preparation
2. Monitoring the participation of Line departments in Gram Sabhas
3. Ensuring VPRP presentation and Submission by CBOs and its discussion in 1st Gram Sabha
4. Review of last year approved/integrated plans under GPDP

December onwards

1. Facilitate inclusion of VPRP plans in Annual action Plans of line departments
2. Review implementation of approved plans
3. Taking constant feedback from the ground with regards to response of GP towards the VPRP plans and address any concerns there in

2. District level Coordination committee for VPRP- GPDP Integration

Objectives:

1. To facilitate better coordination among DoPR, SIRD, SRLM and line departments for preparation and integration of VPRP into the GPDP and monitoring the implementation of plans
2. To facilitate convergence with GPs/VCs/VAs and concerned line departments
3. To monitor the implementation of the GPDP with line departments and PRIs

Composition:

Headed by District Commissioner/ District Collector, the district level Committee shall comprise of the following members-

1. District level officials representing the concerned line departments including MGNREGS, Agriculture, Animal Husbandry, Fisheries, Sericulture, Tribal welfare, Women and Child Development, Health and family welfare, Education, PWD/ Water and Sanitation, Social Welfare, MSME, MoFPE etc.
2. District level senior official representatives from DoPR and SIRD
3. District level PRI representatives
4. DMM, District Livelihood anchor and District level VPRP Nodal person from the State Rural Livelihoods Mission
5. 2-3 District SHG federation representatives-Member Secretary

BDOs of any particular block(s) may be invited for any specific meeting if and when required in case of any specific issues.

Roles and Responsibilities:

1. Aligning the Gram Sabha dates based on the completion of the VPRP plan preparation
2. Ensure active participation of line departments during Gram Sabhas
3. Sensitisation of line departments and PRIs at the district level
4. Implementation of approved plans by concerned line departments at district level
5. Regular review for tracking the progress of approved/integrated plans, taking constant feedback from the ground and addressing the issues
6. Regular reporting of the progress of the committee's mandate to the State Coordination Committee

Frequency of meetings of the committee: Monthly during the People's Plan Campaign and bi-monthly thereafter.

Meeting Agenda and activities:

The committee shall work to fulfill the following agenda:

Duration: August- September

1. Ensure Nomination of SHG federation representatives in GPPFT/WLPFT
2. Ensuring timely information sharing on Gram Sabha dates to CBOs
3. Coordinate with blocks to align VPRP presentation dates prior to final GPDP Gram Sabha

4. Coordinate with blocks to conduct VPRP sensitisation meetings/workshops for PRIs and line departments
5. Coordinate with Line departments to participate in Gram Sabhas
6. Review progress of VPRP preparation
7. Review of last year approved plans under GPDP

October-December

1. Review progress of VPRP preparation
2. Monitoring the participation of Line departments in Gram Sabhas
3. Ensuring VPRP presentation by VOs before the final GPDP Gram Sabhas
4. Review of last year approved/integrated plans under GPDP
5. Ensuring regular reporting mechanism from the block joint coordination committees to track progress and feedback from ground

December onwards

1. Ensure integration of VPRP in the annual action plan of the departments
2. Implementation of approved plans
3. Review of last year approved/integrated plans under GPDP
4. Taking constant feedback from ground and addressing the issues

3. Block level coordination committee for VPRP- GPDP Integration

Objectives:

1. To facilitate better coordination between block level officials from SRLM and line departments w.r.t integration of VPRP plans of the community institutions into the GPDP
2. To facilitate convergence with GPs and concerned line departments
3. To ensure access of rights and entitlements by all eligible community members
4. To ensure promotion of livelihoods
5. To facilitate implementation of Social development plans of VOs on the identified issues and improve public goods, services and resource development at the village level

Composition:

1. Headed by Block Development Officer(BDO), the block level joint coordination committee shall comprise of the following members-
2. Block level officials representing the concerned line departments including Agriculture, Animal Husbandry, Fisheries, Sericulture, Tribal welfare, Women and Child Development, Health and Family welfare, Education, PWD/ Water and Sanitation, Social Welfare etc.
3. BMM/VPRP Nodal person and Livelihood anchor from the Block Mission Management Unit (BMMU) of State Rural Livelihoods Mission
4. Block level Panchayat/LSG president or any other designated PRI member of Block Level Panchayat or LSG bodies
5. 2 active GP/LSG presidents nominated by BDO
6. 2 representatives from each Cluster Level federations(CLF) promoted under DAY-NRLM in the block

Roles and responsibilities:

The committee shall work to fulfill the following agenda:

1. Coordinate and track VPRP preparation and integration into GPDP
2. Ensuring smooth conduct of Gram Sabhas and Mahila Sabhas
3. Facilitation of VPRP plan presentation in the Gram Sabhas for GPDP Gram Sabhas
4. Aligning the Gram Sabha dates based on the completion of VPRP plan preparation
5. Ensure active participation of line departments during Gram Sabhas
6. Sensitisation of line departments at block level on VPRP and SHG network role in the GPDP
7. Ensuring the training of PRIs on VPRP as part of GPDP trainings
8. Ensuring joint training of PRIs and SHG federations at the Block level.
9. Regular review for tracking the progress of approved plans, taking constant feedback from the VOs/CLFs and addressing the issues
10. Regular reporting of progress of the committee's mandate to District Coordination committee

Frequency of meetings of the committee: Monthly during the People's Plan Campaign and bi-monthly thereafter.

Meeting Agenda and activities:

The committee shall work to fulfill the following agenda:

Duration: August- September

1. Ensure Nomination of VO representatives in GPPFT/WLPFT
2. Ensuring timely information sharing on Gram Sabha dates to CBOs
3. Coordinate with blocks to align VPRP presentation dates prior to final GPDP Gram Sabha
4. Coordinate with blocks to conduct VPRP sensitisation meetings/workshops for PRIs and line departments
5. Coordinate with Line departments to participate in Gram Sabhas
6. Review progress of VPRP preparation
7. Review of last year approved/integrated plans under GPDP

October-December

1. Review progress of VPRP preparation
2. Monitoring the participation of Line departments in Gram Sabhas
3. Ensuring VPRP presentation by VOs before the final GPDP Gram Sabhas
4. Reflecting the approval of VPRP demands e-gram swaraj portal
5. Review of last year approved plans under GPDP
6. Ensuring regular reporting mechanism from the block joint coordination committees to track progress and feedback from ground

December onwards

1. Ensure integration of VPRP in the annual action plan of the departments
2. Implementation of approved plans
3. Review of last year approved/integrated plans under GPDP
4. Taking constant feedback from ground and addressing the issues
5. Regular reporting of progress to District Coordination committee

Training calendar for VPRP training 2026 on VPRP process, Mobile application and Web portal, scheduled from (15th June to 01st July 2026)

Five day (05) VPRP Refresher Training calendar 2026 (15 th June to 19 th June 2026)				
Sn	Batch	State / UT	No of Participants	Proposed Location
1	Batch I (15 th June-19 th June 2026)	Andhra Pradesh	8	NDMC convention centre, New Delhi
2		Arunachal Pradesh	8	
3		Assam	2	
4		Bihar	5	
5		Chhattisgarh	6	
6		Goa	2	
7		Gujarat	4	
8		Himachal Pradesh	2	
9		Jammu and Kashmir	2	
10		Jharkhand	4	
11		Karnataka	3	
12		Ladakh	2	
13		Lakshadweep	2	
14		Manipur	2	
15		Meghalaya	2	
16		Mizoram	3	
17		Nagaland	3	
18		Odisha	6	
19		Punjab	3	
20		Rajasthan	6	
21		Sikkim	3	
22		Tamil Nadu	4	
23		Telangana	5	
24		Dadra and Nagar Haveli and Daman and Diu	2	
25		Tripura	2	
26		Uttarakhand	3	
27		West Bengal	5	
Total Participants for Batch I			99	

Three days (03) Master SRPs Trainings calendar 2026 (22 nd -24 th June 2026)				
Sn	Batch	States	Total trained MSRPs	Proposed Location
1	Batch II (22 nd June - 24 th June'26) (Language for facilitation: Hindi)	Andaman and Nicobar Islands	2	PUSA-NASC, New Delhi
2		Assam	6	
3		Bihar	3	
4		Chhattisgarh	2	
5		Goa	2	
6		Gujarat	4	
7		Himachal Pradesh	3	
8		Haryana	13	
9		Jharkhand	4	
10		Jammu & Kashmir	4	
11		Ladakh	1	
12		Madhya Pradesh	12	
13		Maharashtra	8	
14		Odisha	2	
15		Punjab	2	
16		Rajasthan	2	
17		Sikkim	1	
18		Tripura	2	
19		Uttar Pradesh	15	
20		Uttarakhand	1	
21		West Bengal	3	
Total Participants for Batch II			92	

Three days (03) Master SRPs Trainings calendar 2026 (29 th June to 1 st July'26)				
S. No	Batch	States	Total trained MSRPs	PUSA-NASC, New Delhi
1	Batch III (29 th - 1 st July'26) (Language for facilitation: English)	Karnataka	7	
2		Manipur	2	
3		Meghalaya	3	
4		Mizoram	1	
5		Nagaland	1	
6		Puducherry	2	
7		Telangana	3	
8		Tamil Nadu	4	
9		Kerala	4	
Total Participants for Batch III			27	

Note: The total participants including batch I, II & III is 218, (Two hundred eighteen) from 28 States and 06 Union Territories (excluding Delhi and Chandigarh)

VPRP Roll out Plan Strategy 2026-27

Indicator	Timeline	Responsibility
VPRP Advisory release	June'26	NMMU
Finalisation of Master Trainer List		State Nodal Person
VPRP Master Trainer Refresher ToT on Process and Technical Part (App, UM, Progress Entry, Dashboard)	15th June-01st July 2026	NMMU, NRO and DIC
Formation and Training of State Helpdesk	June'26	State Nodal Person
State level advisory on VPRP and coordination committee SLCC/DLCC/BLCC release	July'26	State Nodal Person
District/Block level advisory on Gram Panchayat Coordination Committee (GPCC) release	July'26	Block Nodal Person
Formation/Strengthening of Coordination committee (State, District and Block)	June'26	State Nodal Person
Formation /Strengthening of Gram Panchayat Coordination Committee (GPCC) at GP level	June/26	Block Nodal Person
Inclusion of SHG members in GPPFT/WPFT	As per state specific timeline	State Nodal Person & SLCC
Inclusion of SHG members in GPCC	As per state specific timeline	Block Nodal Person & BLCC
Concept Seeding to CLF	July'26	BMMU
Training to Cadres on VPRP (ENT and LH)	July-Aug'26	Block Nodal Person
Concept Seeding to CLF and VO	July-Aug'26	Cadres and BMMU
Preparation of SHG level Plan (ENT and LH)	Aug-Oct'26	Cadres and BMMU
Preparation of VO level Plan (ENT and LH)	Aug-Oct'26	Cadres and BMMU
Preparation of GP level plan (ENT and LH)	Aug-Oct'26	Cadres and BMMU
Preparation for Gram Sabha	After 15th Sept'26	CLF and BMMU
Gram Sabha presentation and Submission	Oct-Jan'26	SMMU and DMMU
Monitoring and tracking of demands	Continuous	SMMU and State help desk

Constitution of State Help Desk (SHD)

I. Context

The Central Help Desk, constituted under NMMU, has been operationalised since 2020 to support State Help Desks in resolving technical issues pertaining to VPRP. It has served in this capacity through FY 2025-26. As communicated by NMMU during the Regional Training, the Central Help Desk will be dissolved effective from FY 2026-27 and shall no longer extend support to State Help Desks. In view of this transition, all States are hereby advised to strengthen their respective State Help Desks to ensure seamless resolution of VPRP-related technical tickets raised by Districts and Blocks. States are expected to put in place adequate technical capacity and institutional mechanisms to independently manage and resolve such queries at the state level. NMMU shall continue to extend necessary support and guidance to States in this regard, to facilitate resolve the Technical issues related to VPRP.

II. Objective:

The objective of forming the State Help Desk for the smooth roll out of Village Prosperity Resilience Plan (VPRP) is to establish a dedicated support system that facilitates the effective implementation and monitoring of the VPRP across the state. The State Helpdesk's objective is to provide ongoing technical assistance and direction to district and block-level teams, ensuring that they have the required tools, knowledge, and resources to work efficiently. Only the technical issues which cannot be resolved by the State Help Desk, shall be communicated to the NMMU for resolution. SHD will serve as an outlet of communication between field-level cadres addressing repetitive issues to the field-level cadres that cannot be resolved at their level and disseminating information provided by the NMMU to the field-level cadres on an ongoing basis.

Furthermore, the Helpdesk shall monitor the progress of VPRP issues resolution and activity progress regularly. The Helpdesk shall organise troubleshooting sessions training to improve the skills and knowledge of field staff and community members. The State Help Desk acts as a troubleshooting centre at the State level for resolving issues and challenges encountered throughout the VPRP implementation. Additionally, it maintains a comprehensive database of VPRP activities, providing accurate and up-to-date records for reporting and evaluation, and allowing for more informed decision-making and future interventions.

III. Composition of the State Help Desk:

The SRLM shall ensure that the State Help Desk (SHD) for VPRP is established and functional prior to the rollout of the VPRP mobile application in the field. The SHD will provide necessary support and guidance during implementation. In cases where the new members have been inducted into the SHD compared to the previous year, the concerned state team shall inform the NMMU to facilitate proper coordination, orientation, and continuity in the VPRP planning and application support process. The State can decide on allocating the districts among the various members of the State Help Desk to the field-level cadres. The contact details of the State help desk personnel must be shared with District Nodal Persons. It is preferred that a nodal person from the State Help Desk (other than the State nodal for VPRP) shall be assigned as the point of contact with the NMMU, who is not necessarily the State Nodal for VPRP, must be appointed from among the State Helpdesk Members for coordination with the NMMU. The State help desk may comprise of the following personnel:

1. State Nodal for VPRP (From IBCB or SISD)
2. State Nodal for VPRP (From Livelihood) Personnel
3. State MIS Personnel
4. Young Professionals
5. Members from Master Trainers Resource Pool
6. Any other personnel as nominated/assigned by the SRLM seems fit for the State Help Desk SMMU.

IV. Roles and Responsibilities of State Help Desk Personnel:

1. Seek Clarifications from the State Helpdesk: Obtain App-related information and clarifications from the NMMU to address any technical queries during the implementation of VPRP.
2. Provide On-the-Ground Support: Offer direct support to users in consolidating and resolving the technical, resolving issues promptly with LoKOS ticketing system and ensuring smooth execution of the program.
3. Oversee Specific Districts: Each personnel is responsible for specific districts, maintaining a decentralized support structure for better efficiency.
4. Maintain Communication and Records: Regularly update the state helpdesk and keep detailed records of issues and their resolutions in their assigned districts. The issues received through the LoKOS ticketing system need to be monitored on a regular basis.
5. Issue resolution: Issues that can be resolved, should be undertaken by the State Help Desk Team, and issues which requires technical assistance need to be communicated to NMMU and participate in the grievance resolution calls.
6. Documentation and Analysis: Record and analyze issues and their resolutions at the district level to identify recurring problems, trends, and areas for improvement in program implementation.
7. Monitoring of VPRP: The State Help Desk shall monitor the progress of concept seeding, application entry and Gram Sabha submission with the help of the dashboard.